



## STAFF REPORT

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**DATE:** July 27, 2020  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Laura Ham, VP, Planning and Engineering  
**SUBJ:** DELEGATE AUTHORITY TO THE GENERAL MANAGER/CEO TO ACT ON THE PROPERTY OWNER'S BEHALF FOR THE PURPOSE OF APPLYING FOR AND HOLDING ANY AND ALL PERMITS WITHIN SACRT JURISDICTION

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

Expanding the General Manager/CEO's existing authority to act on Sacramento Regional Transit District's, behalf, as the property owner, for the purpose of holding any and all permits in all cities and County within SacRT jurisdiction.

### FISCAL IMPACT

No fiscal impact associated with this action.

### DISCUSSION

On August 13, 2018, the SacRT Board delegated authority to the General Manager/CEO to act on behalf of SacRT as the property owner for the purpose of holding a City of Sacramento building permit.

On June 10, 2020, there was a fire at SacRT's building on Evergreen Street that left the building unstable. In order to demolish the unstable building, a Wrecking Permit was required. The General Manager/CEO's existing authority does not cover Wrecking Permits, and consequently, the General Manager/CEO could not pull the permit without first seeking Board authorization. Given the critical nature of situation, the inability to pull the permit greatly hindered staff's ability to quickly demolish the building. To avoid this in the future, staff is requesting that the Board authorize the General Manager/CEO to apply for and obtain any and all permits necessary to construct, repair, remodel or demolish SacRT owned improvements within SacRT owned real property located within any city or county within SacRT's jurisdiction.

By law, permits are required for new construction, additions, remodeling work, and demolition to confirm that all structures meet applicable City, County, State and Federal building code requirements. The cities and counties regulate construction and development to safeguard and ensure the health and safety of the public. As part of the

permit process, plans are reviewed to ensure compliance with adopted codes. Permits are issued for construction and demolition, as well as additions to, and remodeling of, existing buildings and structures. A permit is required for projects such as new construction, demolition, additions, tenant improvements, signs, remodeling, re-roofing, fences, landscape irrigation and work on electrical, mechanical, and plumbing systems.

Sacramento Regional Transit District (SacRT) owns and/or maintains more than nine buildings (Administration Building, Engineering Building, Bus Maintenance Facility 1, Bus Maintenance Facility 2, Finance Building, 1225 R Street, Evergreen, Light Rail Metro, Wayside and Maintenance Heavy Repair Facility). In the past, work has been completed by a contractor and the contractor has pulled the permit. However, SacRT was required to pull a Wrecking Permit to expedite the demolition of the Evergreen building after a fire left it unstable and a safety hazard. In order for the SacRT Engineering Department to complete the permit application forms on buildings owned by SacRT, the cities and County require the Board to authorize an agent to act on behalf of SacRT, the Property Owner.

Staff recommends the Board delegate authority to the General Manager/CEO or his/her designee to be the Agent to Act on the Property Owner's behalf for the purpose of holding any and all types of permits within SacRT jurisdiction.

RESOLUTION NO. 20-07-0064

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

July 27, 2020

**DELEGATE AUTHORITY TO THE GENERAL MANAGER/CEO TO ACT ON THE PROPERTY OWNER'S BEHALF FOR THE PURPOSE OF APPLYING FOR AND HOLDING ANY AND ALL PERMITS WITHIN SACRT JURISDICTION**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby delegates authority to the General Manager/CEO or his/her designee to be the Agent to Act on the Property Owner's behalf for the purpose of applying for and holding any and all types of permits required to construct, demolish, repair, remodel, or otherwise perform work on a SacRT owned or controlled improvement upon SacRT owned or leased real property located within SacRT jurisdiction.

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STEVE HANSEN, Chair

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HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary